



St Matthew's Church, Burnley

Community Missioner Job Pack



Introduction to the Role

Would you like to be part of a lively and growing church? We're looking for someone to join our friendly team and contribute their ideas and skills to our mission.

Our parish vision for this role is to grow disciples of Jesus Christ in obedience to the Great Commission (Matthew 28:19). The post holder will live out the Gospel by proclaiming Jesus in word and action in a rewarding but challenging environment. The specific focus of the role is to continue to provide 'ways in' to church and faith for people who are new to Christianity or who haven't recently had a living and active faith. Part of the role will also be building up leadership capacity and skills in others.

Five years ago we started a new midweek congregation aimed at families called 'Fun Church'. Out of this developed a Wednesday morning discipleship group for those new to the Christian faith. More recently our work with teenagers has grown. As we seek to grow our team, we are open to following God's lead for the next steps. Could you join us in this?



Introduction to St Matthew's Church

We are a thriving liberal catholic church in Southwest Burnley. We are a fully inclusive and diverse church, representing a broad cross-section of cultures, nationalities and traditions.

During the Covid pandemic, and since, God has turned the church from being more inwardly focussed to be more outwardly focussed. Our regularly weekly attendance has risen to above pre-covid levels. The church building is now open most days and those engaging with church have diversified in age and background. More people have stepped into leadership roles.

Check out our current activities on www.stmatthewsburnley.com or <https://www.facebook.com/groups/stmatthewsburnley>

You can contact the Vicar, Fr Alex Frost, on alexthevicar@yahoo.com

Job Description

Role	Community Missioner
Accountable to	St Matthew's Church PCC
Reporting to	The Vicar
Salary	£12,480 per annum in the first year then increasing in line with inflation
Hours	16 hours a week Working days Monday and Wednesday. Some working required at the set times of activities, other hours can be worked flexibly. Some evening and weekend work may be required.
Place of Work	Home, St Matthew's Church & St Matthew's Church Hall St Matthew's Church, Harriet Street, Burnley, BB11 4JH
Holiday entitlement	25days + 8 bank holidays per annum (pro rata for part time employees)

Purpose of the Role

Are you passionate about see people living a life fulfilled as promised by Jesus? We are seeking a committed Christian to build creatively on work done over the last five years to reach out to the local community . The purpose of this role is to grow disciples of Jesus Christ specifically by providing 'ways in' to church and faith for people who are new to Christianity or who haven't recently had a living and active faith. Part of the role will also be building up leadership capacity and skills in others.

Key Responsibilities and Tasks

- In collaboration with church leadership and existing volunteer teams, to evaluate the current provision of Fun Church and Wednesday Morning Group
- By building upon or developing current provision, to prepare and run regular activities for families to explore the Christian faith and oversee a regular discipleship group
- To support people to take the next step in their faith journey and to grow young disciples
- To lead and nurture existing teams of volunteers with tact and diplomacy
- To build confidence in volunteers by empowering and resourcing volunteer leaders
- To prayerfully discern potential new leaders and invite them to get involved
- To ensure safeguarding responsibilities are fulfilled
- To signpost those who attend church activities to local charities, services and the clergy, as appropriate, for support and pastoral care

- To pray with and for people and activities
- To support other areas of ministry within the church by sharing resources and bringing creative ideas to the table
- To seek and apply for relevant grants
- To communicate about activities both inwardly (to the PCC and by providing an annual report for the APCM) and outwardly (online and via posters etc.)

Quotes from church members and volunteers

I come to Wednesday morning group because it's a way to explore my faith with others that share similar values ... Lunch club helped me to get on my feet, and become debt free, now I can give back to others.

I started coming to groups at church as I was in a bad place with my mental health. Church felt like a safe and non-judgemental place and was somewhere I could go and not feel uncomfortable.

Before attending St Matthew's I was in a state of loneliness and desperation for belonging. I was invited to attend the Wednesday group and I've never felt such openness and welcoming from the group and the church. I enjoy learning more about Jesus and having a supportive community both personally and religiously.

Training

The post holder must complete safeguarding training and other necessary training as the role requires e.g. First Aid training. Training opportunities for development in Lay Ministry will be available from The Diocese of Blackburn. Support and mentoring will also be provided by the Diocese of Blackburn's Urban Ministry Enabler.

Support

The post holder will be working with and alongside the Vicar, retired clergy, authorised lay ministers and a hard-working PCC. They and their ministry will be supported in prayer. A full induction programme will be offered to the successful candidate.

Person Specification

Criteria	Essential/ Desirable	Assessed by: Application/ Interview
Christian Given the nature and context of the word it is an occupational requirement that the post holder should be a communicant member of the Church of England or a full member of a church within Churches Together in Britain and Ireland, in order to fulfil the main purpose of the post. This post is therefore exempt under Schedule 9 of the Equality Act 2010.	Essential	Application / Interview
Inclusive Ethos St Matthew's Church is a member of the Inclusive Church network (https://www.inclusive-church.org). The post holder must be willing to work positively within this ethos.	Essential	Application / Interview
Good Communicator	Essential	Application / Interview
Empathetic & Pastoral Heart	Essential	Application / Interview
Heart for Mission	Essential	Application / Interview
Confident in ICT e.g. using Microsoft Word, PowerPoint	Essential	Application
Experience of working with children and families	Essential	Application / Interview
Experience of working with volunteers and/or team leadership experience	Essential	Application / Interview
Able to keep appropriate boundaries and maintain accountability	Essential	Application / Interview
Problem solving skills and ability to work on own initiative	Essential	Application / Interview

Additional Terms and Conditions

- DBS: Appointment is subject to an enhanced DBS Check
- Probationary Period: 3months
- Notice Period: 1 month
- Expenses: to be agreed by the PCC
- Right to work: The post-holder must have the right to reside and work in the UK

The Diocese of Blackburn is committed to safeguarding and promoting the welfare of children, young people and vulnerable adults. All post holders and volunteers are expected to share this commitment.